

## **NOTICE OF MEETING**

**The Board of Examination and Registration of Architects will hold its regularly scheduled monthly meeting on Monday, September 15, 2014 at The John O. Pastore Center, 1511 Pontiac Avenue, Bldg 68-1 Conference Room, Cranston, RI 02920, at 1:00 p.m. This meeting is open to the public.**

## **OPEN MEETING AGENDA**

### **A. Meeting Minutes (Review/Discuss/Take Action)**

**(1) Approval of the July 21 2014 Open Meeting Minutes**

**(2) Approval and Sealing of the July 21, 2014 Executive Session Meeting Minutes**

### **B. Executive Session**

**The Board will seek to convene into executive session pursuant to RI General Laws §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct.**

- One (1) registrant not responding to the Continuing Education Audit**
- One (1) registrant practicing without a current license – license expired 12/31/2013**
- One (1) complaint regarding architectural services performed by someone who is not a Registered Architect**
- Three (3) anonymous complaints practicing without a Certificate of Authorization**

### **C. Old Business (Review/Discuss/Take Action)**

**(1) Rules and Regulations – Effective September 2, 2014**

**(2) Continuing Education Audit – Requested Clarification as to whether or not the Board can fine for non-compliance of Continuing**

## **Education.**

**(3) Setting Board Policies – Processing Certificates of Authorization (COA)**

**(4) Architect Renewals due December 31, 2013 – Question on sending out renewal reminder notice**

### **D. New Business (Review/Discuss/Take Action)**

**(1) Question received regarding listing a subordinate architect firm on documents – Response required**

**(2) Julia Brooke Hustwit – E-mail received – Open Letter on Architect Education Requirements**

**(3) Jo Ann Bentley, RI Architect #3229 – Continuing Education Audit received**

**(4) Stephen Tise, RI Architect #2033 – No response to Continuing Education Audit**

**(5) Lamar A. Johnson, RI Architect #3113 – No response to Continuing Education Audit**

**(6) Any other new business to come before the Board**

### **E. National Council of Architectural Registration Boards (NCARB)-(Information and Updates)-(Review/Discuss/Take Action)**

**(1) NCARB Announcements, Publications, etc.**

**(2) NCARB at the American Institute of Architects (AIA) New England Conference – Saturday, September 27, 2014 – Biltmore Hotel, Providence RI – Then will make presentations at Roger Williams University and the Rhode Island School of Design (RISD) – Will any Board members be attending to answer questions or will be making any presentations?**

### **(3) NECARB 2014 Fall Meeting – Norwich, VT**

- **State Report**

#### **F. Applications (Review/Discuss/Take Action):**

**(1) Registration(s) Processed by the Board Executive administratively, See attached list dated September 15, 2014**

**(2) Registration Reinstatement requests from individuals requesting reinstatement of his/her Rhode Island registration for Board Action.**

- **Richard Hrycaj, RI Architect #3793**

#### **G. Applications (Review/Discuss/Take Action)**

**(1) Certificates of Authorization (COA) Processed by the Board Executive Administratively, See attached list dated September 15, 2014**

**(2) Question from Attorney Deb Foppet regarding the formation of a Limited Liability Company (LLC)**

#### **H. Adjournment**

- **All are welcome to any public meeting held at the Rhode Island Department of Business Regulation ("DBR"). If any reasonable accommodation is needed to ensure equal access, service or participation, please contact DBR at 401-462-9551, RI Relay at 7-1-1, or email [dbr.directorofficeinquiry@dbr.state.ri.us](mailto:dbr.directorofficeinquiry@dbr.state.ri.us) at least three (3) business days prior to the meeting.**

- **Posted on September 10, 2014, at the Department of Business Regulation, State House Library, and electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be**

considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

## **APPLICATIONS**

**Board Meeting of SEPTEMBER15, 2014**

**ALL APPLICATIONS FOR REGISTRATIONS BELOW WERE PROCESSED AND ISSUED REGISTRATIONS ADMINISTRATIVELY BY THE BOARD EXECUTIVE**

## **RECIPROCITY APPLICATIONS**

**DAVID M. COLLINS D. MICHAEL COLLINS ARCHITCTS MA**

**BRIAN VICTOR ENGLE LINGLE DESIGN GROUP, INCL IL**

**CAROL F. GILLIS HARRIMAN ME**

**NORMAN L. HERMAN SELF CO**

**DANIEL J. TOPPING NK ARCHITECTS NJ**

**MATTHEW D. WITTMER PHASE ZERO DESIGN INC. CT**

**INITIAL BY EXAMINATION APPLICATION**

**ERIC BLAKE JACKSON TSOI/KOBUS & ASSOC MA  
(LAST KNOWN)**

**RECIPROCITY (REINSTATEMENT) APPLICATIONS**

**JERRELL ANGELL (1582) TRO JUNG BRANNEN MA**



**09/15/14**

**Page of**

**CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS**

**ALL COA APPLICATIONS BELOW WERE PROCESSED  
ADMINISTRATIVELY BY THE BOARD EXECUTIVE.**

**SEPTEMBER 15, 2014**

**SOLE PROPRIETORSHIPS**

**NORMAN L. HERMAN - 0 - CO**

**GERALD P. NOE - 0 - SC**

**ASHLEY ELIZABETH SPARKS, ARCHITECT - 0 - RI**

**LIMITED LIABILITY COMPANY**

**STUDIO 401 ARCHITECTURE, LLC - 0 - RI**

**PARTNERSHIP**

**KIERANTIMBERLAKE - 0 - PA**

**CORPORATIONS**

**(BOARD EXECUTIVE PROCESSED ADMINISTRATIVELY AND ISSUED “CONDITIONAL APPROVAL” – PENDING A CERTIFICATE OF GOOD STANDING FROM THE RHODE ISLAND SECRETARY OF STATE’S OFFICE FOR THE INTIIAL APPLICATION AND ISSUED APPROVAL LETTERS FOR THE AMENDED APPLICATIONS.**

**AAD:FITCH ARCHITECTURE PLLC dba**

**AAD:FITCH Arch. LLC - 0 - AZ**

**#ALLC100 – Change in Business Structure**

**Added: H. Henry Hirsch as Member**

**CANNON BOSTON, INC. d/b/a CANNON DESIGN - 0 - NY**



**#A-14254 – Change in Responsible Control**

**Removed: Andre Aoun (3058)**

**Added: Lynne Deninger (3888)**

**CARDOZO ARCHITECTS INC. DBA**

**RUSSELL W. CARDOZO - 0 - MD**

**(See E-mail Train Attached)**

**Request for Legal Services was provided to Legal**

**CDM ARCHITECTS INC. - 0 - MA**

**#A-14298 – Change in Responsible Control**

**Removed: Eduardo Galindo (2992)**

**Added: Timothy King (3929)**

**DAVID SISSON ARCHITECTURE PC - 0 - RI**

**DESIGN AND ENGINEERING, INC. - 0 - TN**

**HKS, INC. - 0 - TX**

**NK ARCHITECTS - 0 - NJ**

09/15/14

Page of